Room Set Up Guidelines

(Further guidelines can be found in the student Handbook)

These guidelines have been set up for fire safety and protection of students, to reduce excessive wear and damage to facilities and to effectively administer use of the facilities.

Furniture Guidelines

- All university furniture must remain in the assigned room throughout the school year.
- The construction of additional structures (i.e. loft) within a residence hall room is prohibited for both physical safety and fire prevention.
- When arranging room furniture, students in every building must keep at least one window completely clear (at least 18 inches) in order to provide free and easy access for emergency rescue personnel.

Rooms Decorations Guidelines

1) Decorations that mark or damage walls, ceilings, floors, closets, windows, fixtures, or furnishings (e.g., glues, contact paper, hooks, wallpaper, tacks, pins, etc.) are not permitted. Check with your Residence Hall Director regarding what types of adhesives are permitted in your residence hall.

2) **Only students living in Gerig Hall are permitted to have additional carpeting in their rooms.**

   All carpeting used in student rooms must meet federal and state fire code requirements. No rubber-backed carpeting may be used. Each student desiring to have carpet in his/her room must follow this sequence: At the time of purchase, each student is responsible to make sure that his/her carpet meets current FHA requirements for flammability and smoke testing. Carpet dealers can provide this information. Due to state fire code requirements, Taylor-owned window coverings must be used in student rooms.

3) Tapestries, carpet tiles, posters, pictures, or similar wall hangings are permissible as long as they cover less than half of the entire wall. These items may not be used as partitions in student’s rooms.

4) If the hall director determines that a room needs to be painted, the Maintenance Department will paint the room. Students are not permitted to paint their rooms.

5) Alcoholic beverage containers, advertisements or paraphernalia are not permitted in student rooms.

6) Displaying offensive or insensitive racial or sexual materials will not be permitted in student rooms. Questionable materials are subject to the hall director’s discretion.

7) In decorating their rooms, students should note the section of the Student Life Handbook regarding fire hazards.