

Student Right-to-Know **Institutional Information**

Fall 2022



Table of Contents

INSTITUTIONAL INFORMATION	2
Accreditation	2
Academic Programs - Fall 2022	2
Services for Students with Disabilities	2
TUITION & FEE SCHEDULES	3
Undergraduate—Student Tuition & Program Costs: 2022 – 2023	3
Withdrawal Procedures and Refunds to Students	4
Graduate—Student Tuition & Program Costs: 2022 – 2023	5
FINANCIAL AID	6
How to Apply for Financial Aid	7
Specific Funds Available	8
Federal Aid	8
State Aid	9
Other States	9
VA Yellow Ribbon Program	9
Deferment of Loan Payments	9
STUDY ABROAD PROGRAMS AND FINANCIAL AID	10
RETURN OF FINANCIAL AID FUNDS	10
Length of Enrollment	10
Earned Aid vs. Unearned Aid - Title IV Aid, IN State Aid, and Institutional Aid	10
System to Determine Withdrawal Date for Official and Unofficial Withdrawals	11
Late Disbursements - Title IV Aid	11
Post-Withdrawal Disbursements – Title IV Aid	11
Repayment of Unearned Aid - Title IV Aid	11
Timeframe for Returning Funds - Title IV Aid	11
FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT (FERPA)	12
Graduation Rates	14

INSTITUTIONAL INFORMATION

Accreditation

Taylor University is accredited by the Higher Learning Commission (HLC) (<https://www.hlcommission.org>, 312-263-0456) and has held this status since 1947. Following reaffirmation of accreditation in 2018, Taylor University transitioned from HLC's Academic Quality Improvement Program (AQIP) to the Open Pathway Program for accreditation. This change was prompted by HLC's decision to discontinue AQIP. The University had followed the AQIP pathway from 2004 to 2018. Taylor was approved to offer online associate degrees in 1998 and graduate programs in 2003. The University was accredited by the National Council for Accreditation of Teacher Education-Indiana Professional Standards Board in 1962, the National Association of Schools of Music in 1970, the Council on Social Work Education in 1980, and the Accreditation Council for Business Schools and Programs (ACBSP) in 2016. The Computer Engineering and Engineering programs are accredited by the Engineering Accreditation Commission of ABET, <https://www.abet.org>. Taylor University's Chemistry (BS) is certified by the American Chemical Society. All accreditation documents are maintained in the Office of the Provost.

Academic Programs - Fall 2022

Taylor University offers programs leading to a Bachelor of Arts degree (BA), Bachelor of Science degree (BS), Bachelor of Music degree (BM), Bachelor of Fine Arts (BFA), Associate of Arts degree (AA), and pre-professional training. Each student selects a major and meets the requirements for the chosen course of study. In addition, every student meets general requirements and may select from electives to complete his or her studies. The BA degree requires two years of one foreign language. The BA programs may be combined with curriculum requirements in education. Many BS degree programs are only available when combined with curriculum requirements in education or systems analysis. Taylor University graduate programs lead to the Master of Arts in Higher Education (MA) and Master of Arts in Ministry (MA). Please view the academic catalog to find information and lists of majors and minors, including concentrations.

Services for Students with Disabilities

Contact: Academic Enrichment Center (765-998-5524), <https://www.taylor.edu/offices/academic-enrichment-center/contact>

Taylor University complies with the federal mandates outlined in Section 504 of the Rehabilitation Act of 1973 and the Americans With Disabilities Act of 1990. Reasonable accommodations are provided to give students with documentation of their disabilities an equal opportunity for success. These services are provided through the Academic Enrichment Center located in the Zondervan Library.

TUITION & FEE SCHEDULES

Undergraduate—Student Tuition & Program Costs: 2022 – 2023

A document containing costs, fees, and tuition is available from the Taylor University website's Financial Aid section entitled *Taylor Costs Before Financial Aid* or the Student Accounts Office at <https://www.taylor.edu/offices/student-accounts/index.shtml>

FULL-TIME UNDERGRADUATE STUDENT RATES (12-17 HOURS)

	Fall 2022	Interterm 2023	Spring 2023	TOTAL
Tuition	\$18,588	\$0	\$18,588	\$37,176
Room	\$2,581	\$638	\$2,581	\$5,800
Board	\$2,314	\$630	\$2,314	\$5,258
Health Service	\$87	\$26	\$87	\$200
Fees	\$50	\$0	\$50	\$100
TOTAL	\$23,620	\$1,294	\$23,620	\$48,534

OTHER FALL/SPRING CHARGES:

Over 17 Hours:	\$560.00	Per Hour
Audit Hours:	\$246.00	Per Hour

OTHER INTERTERM CHARGES:

Over 4 Hours:	\$560.00	Per Hour
Audit Hours:	\$246.00	Per Hour

PART-TIME UNDERGRADUATE STUDENT RATES (1-11 HOURS) – FALL, INTERTERM, SPRING

TUITION & FEES:

1-6 Hours:	\$1,041.00	Per Hour
7-11 Hours:	\$1,310.00	Per Hour, for all hours
Audit Hours:	\$246.00	Per Hour
Board:		See chart under full-time for meal charges
Fees:	\$50.00	Per sem; students registered 7 or more hours

UNDERGRADUATE INTERTERM ONLY STUDENTS (1-4 HOURS)

TUITION & FEES:

Tuition (First 4 hours):	\$1,041.00	Per Hour
Tuition (Each add'l over 4 hrs):	\$560.00	Per Hour
Room (Dorm):	\$638.00	
Board:	\$630.00	
Health Services:	\$26.00	

Withdrawal Procedures and Refunds to Students

Taylor University's refund and withdrawal policies are found in the *Finance* section of the [Academic Catalog](#) under the headings *Refund Schedule* and *University Withdrawal Procedures*, while the return of Title IV/HEA financial aid policy is found on the Financial Aid Forms and Documents webpage, under the heading *Policies and Procedures*.

The withdrawal process is initiated by contacting the Coordinator Academic Success in the Academic Enrichment Center. Graduate school and Taylor University Online students should contact their respective offices for withdrawal procedures.

Refunds are based on the total term bill and on the date the official withdrawal form is completed. The matriculation fee and housing deposit are forfeited for students who complete registration but must withdraw before May 1. Any deviations from the refund policy are at the discretion of the Accounts Receivable Manager, Dean, and Vice President for Student Development.

If a student is receiving financial aid, funds will be returned to the aid source(s) according to the Taylor University Return of Financial Aid Funds policy (see below).

In cases of withdrawal by a student from the university, basic fees are nonrefundable. Refunds of charges for tuition, room, and board are based on the following refund schedule:

Withdrawals through the end of	Tuition	Room	Board
First week –First five class days of the Fall/Spring terms	90%	Prorated	Prorated
Second week	90%	Prorated	Prorated
Third week	75%	Prorated	Prorated
Fourth week	60%	Prorated	Prorated
Fifth week	45%	Prorated	Prorated
Sixth week	20%	Prorated	Prorated
Seventh week— end of the semester	0%	Prorated	Prorated

TAYLOR UNIVERSITY ONLINE

<https://www.taylor.edu/online/programs-licensure/index.shtml>

TUITION:

Associate of Arts	\$400.00	Per Credit Hour
Transition to Teaching Licensure Program	\$450.00	Per Credit Hour
Intense Intervention Licensure Program	\$450.00	Per Credit Hour
Mild Intervention Licensure Program	\$450.00	Per Credit Hour
TESOL Licensure Program	\$450.00	Per Credit Hour
Independent Study Online	\$400.00	Per Credit Hour
Collaborative Study Online	\$400.00	Per Credit Hour

APPLICATION, EXTENSION or LICENSURE FEES:

Associate of Arts	\$40.00
Extension fee	\$250.00

Transition to Teaching, Intense Intervention, Mild Intervention, or TESOL Licensure:

Licensure Fee	\$100.00
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Graduate—Student Tuition & Program Costs: 2022 – 2023

MASTER OF ARTS IN HIGHER EDUCATION (MAHE)

<https://www.taylor.edu/ma-higher-education/admissions/tuition-financial-aid>

The information below is intended to assist students as they plan for the total cost of the MAHE program. Estimated costs (subject to change) are based on 9 hours for terms 1 and 3, 10 hours for terms 2 and 4, and 2 hours during J-term of Year 2 (40 credit hours total). The cost per credit hour is \$635. Tuition will not increase between a student’s first and second year in the program.

Tuition and Other Costs	Term 1 (9 hours)	Term 2 (10 hours)	Term 3 (9 hours)	J-term Year 2 (2 hours)	Term 4 (10 hours)	Totals
Tuition	\$5,715	\$6,350	\$5,715	\$1,270	\$6,350	\$25,400
Fees	\$50 <small>Student Activities</small>	\$50	\$50		\$50 \$100 <small>Graduation</small>	\$280 <small>Total Fees</small>
TOTAL PROGRAM COST	\$5,765	\$6,400	\$5,765	\$1,270	\$6,500	\$25,700
Estimated Books and Materials	\$200	\$200	\$200	\$50	\$200	\$850
Assistantship Stipend <small>Amount determined by assistantship</small>	-\$3,750 to -\$4,500	-\$3,750 to -\$4,500	-\$3,750 to -\$4,500		-\$3,750 to -\$4,500	-\$15,000 to -\$18,000
NET PROGRAM COST	\$1,465 to \$2,215	\$2,100 to \$2,850	\$1,465 to \$2,215	\$1,320	\$2,200 to \$2,950	\$8,550 to \$11,550

Assistantships stipends range from \$7,500 per year to \$9,000. Please note, in addition to the \$7,500 stipend, residence life graduate assistants also receive housing and seven meals per week. The net program cost provides the bottom-line cost for the full two years, including tuition, fees, and estimated book costs, minus the assistantship stipend if students choose to apply it directly to tuition costs. Students who choose to participate in the international trip will pay an additional trip fee of \$4,250 during the 2nd year of the program.

This information can be found at: [https://www.taylor.edu/ma-higher-education/documents/2022-2024 MAHE Tuition and Program Costs.pdf](https://www.taylor.edu/ma-higher-education/documents/2022-2024%20MAHE%20Tuition%20and%20Program%20Costs.pdf)

For more information concerning Taylor University Graduate Studies tuition and fees, financial policies, and financial aid, visit <https://www.taylor.edu/academics/graduate>.

MASTER OF ARTS IN MINISTRY (MAM)

<https://www.taylor.edu/ma-ministry/admissions/tuition-funding>

The information below is intended to assist students as they plan for the total cost of the MAM program.

MAM Program Costs and Scholarships	Term 1 (4 credits)	Term 2 (7 credits)	Term 3 (7 credits)	Term 4 (7 credits)	Term 5 (7 credits)	Term 6 (4 credits)	Totals
Tuition (\$500 per credit)	\$2,000	\$3,500	\$3,500	\$3,500	\$3,500	\$2,000	\$18,000
Estimated Books	\$75	\$125	\$125	\$125	\$125	\$75	\$650
Estimated Trip Fees	-	-	\$500	-	\$500	-	\$1,000
TU Scholarship (\$175 off per credit)	(\$700)	(\$1,225)	(\$1,225)	(\$1,225)	(\$1,225)	(\$700)	(\$6,300)
Graduation Fee	-	-	-	-	-	\$100	\$100
Estimated MAM Program Costs	\$1,375	\$2,400	\$2,900	\$2,400	\$2,900	\$1,475	\$13,450

FINANCIAL AID

Contact: Tim Nace, Director of Financial Aid (765-998-5358), finaid@taylor.edu

Please visit Taylor University's Financial Aid website (<https://www.taylor.edu/admissions/tuition-and-funding/index.shtml>) for access to TU Institutional Financial Aid Programs, information on how to apply, Terms of Agreement, and Satisfactory Academic Progress.

The federal Department of Education states that it is the basic responsibility of students and their families to finance a college education. However, the rising cost of education has made it necessary for many students to enlist financial assistance outside their personal resources. Financial aid can help many qualified students attend Taylor regardless of financial circumstances.

The financial aid programs offer assistance to students in need in the form of scholarships, grants, loans, and employment. Financial aid is awarded primarily based on financial need, except in the case of merit scholarships, which require superior academic achievement and ability. If the student's aid package is based on financial need, the total aid package (including merit and outside scholarships) cannot exceed the student's financial need.

Financial need is defined as the difference between a family's resources and the total cost of attending college. If there is a difference between the total cost of attending Taylor (including all tuition, fees, room, board, books, supplies, and personal expenses) and the ability of the family to meet these educational costs, the student is determined to have financial need. An evaluation of financial need includes consideration of the parents' and student's income and assets, family size, and the number of family members in college.

To determine the extent of the student's financial need and the family's ability to pay for educational expenses, Taylor uses the Free Application for Federal Student Aid (FAFSA). An analysis of this data determines a student's eligibility for need-based grants, loans, and work-study and yields the amount that the family is expected to contribute.

It should be noted that many aid programs require that a student be enrolled full-time (minimum of 12 credit hours per semester). Students who plan to enroll on a part-time basis should consult the director of financial aid about the availability of financial aid programs.

To continue to receive need-based financial aid, a student must reapply each year. To maintain eligibility for financial aid, a student cannot be on extended academic probation and must meet the criteria established in the Taylor University Satisfactory Academic Progress Policy. Satisfactory academic progress for financial aid applicants/recipients shall be measured both qualitatively and quantitatively. To maintain eligibility to receive financial aid, the maximum time period for a full-time student to complete his/her course of study shall be the equivalent of 160 attempted credit hours (including transfer hours, advanced placement or CLEP credit, and any other credits used to meet degree requirements) or until he/she has completed graduation requirements of a bachelor's degree, whichever period is less.

How to Apply for Financial Aid

Students should begin the application process for financial aid as soon as possible after October 1. Those only interested in merit-based programs need not submit any financial aid forms. The Financial Aid Office automatically awards merit-based scholarships after receiving the students' SAT/ACT/CLT scores and high school GPA information from the Admissions Office.

Please refer to <http://www.taylor.edu/admissions/tuition-and-funding/index.shtml> for step-by-step instructions on how to apply.

In order to receive need-based financial aid, these steps must be followed:

1. ***Be accepted for admission to Taylor University.*** Students may apply for financial aid prior to their acceptance at Taylor, but financial aid will not be awarded until acceptance is finalized. Please note: Transfer students must indicate Taylor University as a recipient of their FAFSA information and their FAFSA must be received by the federal processor by April 15.
2. ***Complete the Free Application for Federal Student Aid (FAFSA) as soon as possible after October 1.*** The FAFSA may be completed online at www.fafsa.ed.gov and must be received by the federal processor by April 15 to receive institutional need-based and/or Indiana state aid. If your FAFSA is received by the federal processor after April 15, you will only receive Federal Pell Grant, Federal Stafford Loan, and Federal Parent Loans for Undergraduate Students (PLUS) and merit-based institutional aid as you are eligible. When you complete the FAFSA form online, we recommend that you print out the successful transmission acknowledgment.
 - a. To avoid unnecessary delays in processing, the Taylor Financial Aid Office strongly recommends that a family complete federal income tax returns before completing the FAFSA and use the IRS Data Retrieval Tool.
 - b. The release of information to Taylor University should be clearly requested on the FAFSA (Code # 001838).

c. Students desiring scholarships or grants from the states of Vermont or Rhode Island must complete the FAFSA. There may be additional forms required in order to receive state aid. Please check with your high school guidance officer regarding which forms are required by your state.

d. For Indiana residents to be considered for state aid, their FAFSA must be received by the federal processor by April 15. No other form is required.

In order to receive timely consideration in the awarding of financial aid, please submit the indicated forms, and respond promptly to requests for any additional information or documentation.

Specific Funds Available

Institutional Aid Programs: Please view the institutional aid program information at the Taylor University Financial Aid website <https://www.taylor.edu/admissions/tuition-and-funding/index.shtml>.

Federal Aid

Anyone may apply for federal aid by completing the FAFSA.

Grants

Federal Pell Grant

- is based on financial need as determined by the FAFSA.
- offers a maximum of \$6,895/year (amount subject to change on yearly basis).

Federal Supplemental Educational Opportunity Grant

- is based on financial need as determined by the FAFSA
- provides a maximum of \$4,000/year.

Loans

Direct Subsidized Stafford Loan

- is a loan through the Federal Department of Education and a separate application must be completed online and can be found on the Taylor University Financial Aid website.
- is based on financial need as determined by the FAFSA.
- loans a maximum of \$3,500/year for freshmen, \$4,500/year for sophomores, and \$5,500/year for juniors and seniors depending on financial need.
- requires beginning repayment six months after the student leaves school.
- has a fixed interest rate of 4.99%.

Direct Unsubsidized Federal Stafford Loan

- is not based on financial need. A separate loan application must be completed online and can be found on the Taylor University Financial Aid website
- requires interest payment from the student from the date of disbursement.
- has a fixed interest rate of 4.99% for undergraduate and 6.54% for graduate students.
- operates otherwise same as a subsidized loan.
- cannot exceed maximum loan limits when combined with a subsidized loan.

Federal Direct PLUS (Parent Loan)

- is a loan through the Federal Department of Education and a separate application must be completed online and can be found on the Taylor University Financial Aid website
- is not based on financial need.
- may not exceed the cost of attendance minus other aid.
- parent begins repaying within 60 days after the loan is fully disbursed. Repayment may be deferred by contacting the Federal Department of Education
- has a fixed interest rate of 7.54%.

Work

Federal Work-Study

- is based on financial need as determined by the FAFSA.
- allows up to \$2,400 maximum earning per year.

State Aid

Frank O'Bannon Grant Program

21st Century Scholarship

- is based on financial need as determined by the FAFSA
- offers a maximum of \$9,200/year (amount subject to change on yearly basis).

Freedom of Choice Grant

- is based on financial need as determined by the FAFSA.
- offers a maximum of \$9,200/year (amount subject to change on yearly basis).

Other States

Rhode Island and Vermont

- state grants are awarded to students even if they attend out-of-state colleges.
- are based on financial need as determined by the FAFSA and/or on an additional form.

VA Yellow Ribbon Program

Taylor University participates in the Yellow Ribbon Program authorized under the Post-9/11 GI Bill. This program provides tuition assistance from Taylor and the VA to cover tuition and fee charges that exceed \$26,381.

Deferment of Loan Payments

Students who borrow money through the Federal Direct Loan Program may be eligible for deferment of their loan repayments after they leave Taylor if they serve in the Peace Corps, AmeriCorps, or other comparable volunteer service.

STUDY ABROAD PROGRAMS AND FINANCIAL AID

Students enrolled in Taylor University's established study abroad programs will receive financial aid as though they were on campus. Students may receive institutional financial aid for their first study abroad program. Federal financial aid is available for additional study abroad programs. No financial aid (federal or institutional) will be awarded to students attending study abroad programs not offered through Taylor University. Information regarding Study Abroad Programs and Financial Aid is also available on Taylor University's Financial Aid website. <https://www.taylor.edu/academics/study-abroad/index.shtml>

RETURN OF FINANCIAL AID FUNDS

(Information is also available on the Taylor University Financial Aid website: <https://www.taylor.edu/admissions/tuition-and-funding/index.shtml>)

Refund policies pertaining to tuition, room, board, and fees charges may be found in the [Taylor University Catalog](#). This policy statement refers to the return of federal aid funds disbursed for students who completely withdraw, stop-out, or are dismissed from the university during the first 60% of the semester and state and institutional funds for students who withdraw during the first six weeks of the semester.

Length of Enrollment

The university must establish a date of withdrawal or determine the date on which the student has unofficially withdrawn (last day of attendance as documented by the university). This date will be used in conjunction with the official payment period start date (the first day of classes of the term) to determine how long the student was enrolled. For federal aid, the percentage of the period that the student remained enrolled is calculated by dividing the number of days the student attended by the number of days in the enrollment period. Calendar days are used, but breaks of at least 5 days are excluded from both the numerator and the denominator.

Earned Aid vs. Unearned Aid - Title IV Aid, IN State Aid, and Institutional Aid

During the first 60% of the semester, a student "earns" Title IV funds in direct proportion to the length of time he or she remains enrolled. The percentage of the semester for which the student is enrolled is the same percentage of Title IV aid that the student earned. A student who remains enrolled beyond the 60% point earns all aid for the semester.

Unearned aid is the amount of disbursed financial aid that exceeds the amount of earned aid. Unearned Title IV funds, other than Federal Work-Study, must be returned.

For Indiana state aid funds, the student must be enrolled through the census date of the term before any of the state aid has been earned. Students who withdraw on or after the census date have earned all of their Indiana state aid for the term. Disbursed financial aid that exceeds the amount of earned state aid must be returned to the Indiana Commission for Higher Education (CHE).

During the first six weeks of the semester, a student "earns" institutional aid in proportion to the length of time he or she remains enrolled. The student will earn the same percentage of institutional aid as

he/she is charged for tuition. If a student withdraws after the sixth week, he/she will receive no refund of tuition charges and thus will have "earned" all institutional aid for that semester.

System to Determine Withdrawal Date for Official and Unofficial Withdrawals

The Financial Aid Office will perform a Return of Title IV calculation if your currently scheduled classes are all or any combination of the following: officially withdrawn, dropped within the refund period, unofficially withdrawn (stop attending), your instructor will report an F as your final grade with a date of last attendance, and never attended. Note: If you receive financial aid and never attend any of your scheduled classes, you will be required to repay all of the aid received, including any state funds. For official withdrawals, the withdrawal date listed on the withdrawal form will be used. For unofficial withdrawals, either the 50% point of the enrollment period or the last date of attendance or academically-related activity as recorded by the faculty member will be used, whichever is later.

Late Disbursements - Title IV Aid

A student who earned more aid than was disbursed prior to withdrawal is owed a late disbursement. Late disbursements must be made from available grants before loans. The institution may credit late disbursements towards unpaid institutional charges. Authorizations for current year charges remain valid for late disbursements; authorizations for prior year charges become invalid. Any portion of a late disbursement not credited to the student's account must be offered as a cash disbursement to the student (or parent in the case of a PLUS Loan).

Post-Withdrawal Disbursements – Title IV Aid

Students who completely withdraw, drop out, or stop attending before their financial aid is disbursed for the semester may be eligible to receive a Post-Withdrawal disbursement. A Post-Withdrawal disbursement is for students that were eligible to receive a disbursement, but the aid was unable to disburse before they stopped attending. The Financial Aid Office will determine if any aid was earned by using the calculation above, i.e. the number of days enrolled divided by the number of days in the enrollment period.

Repayment of Unearned Aid - Title IV Aid

The responsibility to repay unearned aid is shared by the institution and the student in proportion to the aid each is assumed to possess. The institution's share is the lesser of the total amount of unearned aid or the institutional charges multiplied by the percentage of aid that was unearned. The student's share is the difference between the total unearned amount and the institution's share. The institution's share is allocated among the Title IV programs, in an order specified by statute, before the student's share. Title IV funds are returned in this order: Unsubsidized Federal Stafford Loan, Subsidized Federal Stafford Loan, Federal Perkins Loan, PLUS Loan, Federal Pell Grant, FSEOG. After the student's share is fully allocated among the Title IV programs, any amount owed to a grant program is reduced by half.

Timeframe for Returning Funds - Title IV Aid

The institution must return its share of unearned Title IV funds no later than 45 days after it determines that the student withdrew. Students return their share of unearned aid attributable to a loan under the terms and conditions of the promissory note. The institution may allow the student to repay unearned aid attributable to a grant (after the 50% reduction) under a payment arrangement satisfactory to the institution.

FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT (FERPA)

Contact: Janet Rogers, Registrar (765-998-5129), registrar@taylor.edu

The rights listed below can also be found on the [Taylor University website](#) and in the [Taylor University Catalog](#).

The Family Educational Rights & Privacy Act, 34 CFR Part 99, also known as FERPA or the “Buckley Amendment” was enacted on August 21, 1974. Congress passed it in response to a growing public awareness about government record keeping and the dissemination of information commonly considered private in nature. It provides rights of inspection and prohibitions against unauthorized dissemination of education information. The act applies to all public and private institutions of higher education that receive funds made available under programs administered by the Department of Education, including federal grant monies, Pell grants, Guaranteed Student Loan Programs and other such funds. Taylor University receives funds under one or more such programs; therefore, the regulations apply to the university as a whole, including each component or department within the institution. Taylor University annually informs students in attendance of their rights under FERPA. Included in the annual announcement of rights, is the list of items which the institution has designated as directory information, and the right of students for nondisclosure. These announcements are included in the schedule of classes and the student life handbook and are also available on the University’s website <http://www.taylor.edu>. Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

- 1) The right to inspect and review the student’s education records within 45 days of the day the University receives a request for access. Students should submit to the Registrar, Dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the University official to whom the request was submitted does not maintain the records, that official shall advise the student of the correct official to whom the request should be addressed.
- 2) The right to request the amendment of the student’s education records that the student believes are inaccurate or misleading. Students may ask the University to amend a record that they believe is inaccurate or misleading. They should write to the University official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the University decides not to amend the record as requested by the student, the University will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
- 3) The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic, or research or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has

contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the University may disclose education records without consent to officials of another school in which a student seeks or intends to enroll and to the U.S. Department of Education and accrediting agencies. The University shall attempt to notify the student in advance of complying with a court order or subpoena, unless disclosure is prohibited.

- 4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by Taylor University to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605
Phone: 202-260-3887
Web site address:

<https://www2.ed.gov/about/offices/list/om/pirms/index.html>

Taylor University may release, without written consent, the following items which have been specified as public or directory information for current and former students: name, address, email address, telephone listing, gender, photograph, video image and sound, field of study, grade level, enrollment status, date and place of birth, dates of attendance, actual and anticipated graduation date, degree, honors and awards, previous educational agency or institution attended, participation in officially recognized activities and sports, and weight and height of members of athletic teams.

A current student can request that the University not release any directory information about him or her. This designation must be furnished in writing to the Registrar by the end of the first week of classes in the semester. Request to withhold prevents the disclosure of all directory information and remains in place until rescinded, in writing, by the student. Regardless of the effect upon the student, the institution assumes no liability for honoring the student's instructions that such information be withheld.

At the postsecondary level, the right to inspect is limited solely to the student. Records may be released to parents only under the following circumstances: 1) through the written consent of the student, 2) in compliance with a subpoena, or 3) if the University agrees to the release of records following submission of evidence that the parents declare the student as a dependent on the most recent year's Federal Income Tax form.

For any questions or concerns about this information, please contact the *Office of Institutional Research*, (765-998-4627).



Graduation Rates for the Fall 2016 Entering Cohort

2016 Cohort Group	Total #	1st Year Retention	Graduated in 4 Yrs	% in 4 Yrs	Graduated in 5 Yrs	% in 5 Yrs	Graduated in 6 Yrs	% in 6 Yrs
All Students	472	423	334	71%	366	78%	368	78%
Gender								
Males	200	180	126	63%	147	74%	149	75%
Females	272	242	208	76%	219	81%	219	81%
Ethnicity/Race Group								
Nonresident	26	24	18	69%	22	85%	23	88%
Hispanic/Latino	18	14	9	50%	12	67%	12	67%
American Indian or Alaska Native	*	*	*	*	*	*	*	*
Asian	11	11	10	91%	10	91%	10	91%
Black or African-American	25	21	11	44%	15	60%	15	60%
Native Hawaiian or Other Pacific Islander	*	*	*	*	*	*	*	*
White	385	347	282	73%	303	79%	304	79%
Two or More Races	*	*	*	*	*	*	*	*
Race/Ethnicity Unknown	0							
Financial Aid Group								
Students who were recipients of only a Pell Federal Grant	93	75	58	62%	61	66%	61	66%
Students who did not receive a Federal Pell Grant but did receive a subsidized Stafford Loan	149	135	109	73%	118	79%	118	79%
Students who did NOT receive a Pell Grant or a subsidized Stafford Loan	230	212	167	73%	187	81%	189	82%

*Low N: number of students is 5 or less so privacy is protected by FERPA. Contact the [Office of Institutional Research](#) for more information.