



Pass/Fail Policy & Guidelines — *Please carefully read the following information before completing registration form.*

- A pass grade represents work completed at C- or above.
- The pass/fail option is open only to second-term sophomores or above with a minimum 2.30 GPA.
- No course needed for teacher certification may be taken pass/fail.
- No course in the major, minor, or concentration field (excluding courses available only as pass/fail), and no foundational core course may be taken pass/fail until all requirements in those areas are met.
- Language courses required for the BA degree are not eligible for the pass/fail option.
- The pass/fail option must be officially declared no later than the first week of classes (first five class days of Fall or Spring semester classes).
- Pass/fail courses do not affect the cumulative GPA if passed; however, they do affect the GPA if failed.
- Pass/fail courses are limited to one course per term (excluding courses available only as pass/fail).
- Pass/fail courses are limited to a total of 13 hours (excluding courses available only as pass/fail).
- The student is responsible for registering for the course. Upon approval, the Office of the Registrar will change the grade mode from normal to pass/fail.

Please clearly print all information.

Student Name _____	Student ID# _____
Classification: <input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior	GPA: _____
Major(s): _____	Minor(s): _____
Student Signature _____	Date _____
<i>I have read the above information and fully understand the pass/fail policy and guidelines.</i>	

Course Enrollment Term

Fall 20 _____
 Interterm 20 _____
 Spring 20 _____
 Summer 20 _____

Course #	Credit Hours	Course Title	GRN

_____ # of Credit Hours previously taken by Pass/Fail (excluding those only available as pass/fail)

_____ Academic Course Load for Enrollment Term (*including this registration request*)

Approval Signatures ➔ *Obtain signatures of the advisor and instructor before submitting registration form to the Office of the Registrar.*

Academic Advisor _____	Date _____
Instructor _____	Date _____
Registrar _____	Date _____

Approved Denied

For office use only

General Elective Only GPA: _____ Previous P/F Credits: _____ SFAREGS Email File