



# Guidance Counselor Form

## To Be Completed by the Student

**Applicant:** Please complete this section and give this form to your guidance counselor. **Be sure to check the deadline for which you are applying.**

**Deadline for which you are applying:**     November 1     December 1     February 1     April 1

Applicant's Full Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Under the provision of the Family Educational Rights and Privacy Act of 1974, you have the right to review your educational records. The Act further provides that you may waive your right to see letters written on your behalf for admission.

I waive my right of access to this recommendation written on behalf of my candidacy for admission.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

## To Be Completed by the Guidance Counselor

The above student is applying for admission to Taylor University. We value your comments and request that you give a full and candid report so that fair consideration may be given to the applicant. **Please be as realistic as you can in comparison with other college-bound students.** If necessary, please solicit input from the student's classroom teachers.

**Note:** This student's application will not be evaluated until we have received your form. Please see deadline dates above.

### Student Assessment

- How well do you know the applicant?     By name/sight     Casually-few personal contacts     Very well-numerous personal contacts
- What is your opinion regarding the student's aptitude for further academic study?  
 Highly enthusiastic     Strong     Moderate     Hesitant     Negative     No Opinion
- What is your opinion of the student's social readiness?  
 Highly enthusiastic     Strong     Moderate     Hesitant     Negative     No Opinion
- Taylor desires to recruit students who can contribute to community in different and unique ways. Which of the following words best describe this student's contribution to your school?  
 Initiator - seeks to develop programs and initiatives to meet the unmet needs of others  
 Leader - takes on roles in areas of leadership in school activities  
 Participator - takes an active part in school events, organizations, etc.  
 Neutral - has little or no impact in school
- Are there special factors that should be considered in interpreting the student's transcript?     Yes     No    If yes, please explain:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Overall Recommendation  
 Highly enthusiastic     Strong     Moderate     Hesitant     Negative     No Opinion

- Would you like someone from Taylor University's admissions staff to phone you about this student?     Yes     No

(we prefer weighted information when available)

1. This applicant's class rank is: weighted \_\_\_\_\_ out of \_\_\_\_\_ unweighted \_\_\_\_\_ out of \_\_\_\_\_  Do not rank  
If exact rank is not available, please indicate rank to nearest decile (10th) from top \_\_\_\_\_ out of \_\_\_\_\_
2. This applicant's current GPA is: weighted \_\_\_\_\_ on a 4.0 scale unweighted on a 4.0 scale \_\_\_\_\_
3. What percentage of your last year's graduating class currently attend four-year colleges? \_\_\_\_\_
4. Has this applicant taken honors or advanced placement courses?  Yes  No
5. Is this applicant on a block schedule?  Yes  No
6. If these classes do not appear on their transcript, please list the courses this student is scheduled to take during the senior year:

Courses	Honors	Fall	Spring

Courses	Honors	Fall	Spring

Please return this page to Taylor University along with:

- a current official high school transcript (including grades through at least the junior year and official test results)
- a high school profile

Name (Please print)	Signature	Date
Position	School	Phone
School Address	City	State
Email Address _____	Zip	School's CEEB Number
Are you an alumnus of Taylor University? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Graduation Year _____		
Are you aware of any Taylor University graduates who are teaching in your school? Please indicate their names and positions.		
_____		
_____		
How familiar are you with Taylor University? <input type="checkbox"/> Very familiar <input type="checkbox"/> Somewhat familiar <input type="checkbox"/> Not at all familiar		
If you know other students that you believe would be interested in Taylor, please go to <a href="http://www.taylor.edu/recommend">www.taylor.edu/recommend</a> and add them to our mailing list.		

Thank you for taking the time to complete this form. Your observations will assist us in our evaluation of the applicant. Please return to:

Office of Admissions  
236 West Reade Avenue  
Upland, Indiana 46989-1001  
**800.882.3456 • 765.998.5511**  
FAX 765.998.4925  
[www.taylor.edu](http://www.taylor.edu)  
[admissions@tayloredu](mailto:admissions@tayloredu)